

Position Title: Summer STEM Camp Educator
Date Posted: January, 2020
Department: Lab Operations – Camps
Reports to: Outreach Program Manager
FLSA Classification: Non-Exempt
Type of Position: Seasonal
Hours: Mon-Fri 8am-4pm, May 31st – August 21st



GENERAL DESCRIPTION

Energetic, dependable individuals who enjoy working with children to inspire them to learn about science, technology, engineering and math (STEM). Excellent public speaking, organizational, and guest service skills required. This position will include educational and general duties for daily Summer STEM Camps.

About Summer STEM Camps:

Camp descriptions can be found childsci.org/camps

Camps are created for rising 1st – 4th graders. The last week of camp designed for rising 5th – 7th graders. The camp day is Monday-Friday from 9:00PM – 3:00PM, camp staff are required to be there from 8:00AM – 4:00PM.

Camp Dates:

June 15 th – 19 th	Science Magic
June 22 nd – 26 th	Animal Care
June 29 th – July 2 nd	Escape the Lab
July 6 th – 10 th	Inventor's Workshop
July 13 th – 17 th	Spy Camp
July 20 th – 24 th	Geology Rocks – Dig It!
July 27 th – July 31 st	Medieval Mayhem
August 3 rd – 7 th	Animal Care
August 10 th – 14 th	Science Magic
August 17 th – 24 th	Citizen Scientist

SPECIFIC JOB RESPONSIBILITIES

Facilitate meaningful and educational informal experiences in Summer STEM Camp for children aged 5-12 at the Children's Science Center Lab at Fair Oaks Mall. Camp staff will lead hands-on and exploratory activities over the course of each week of camp.

Responsibilities include:

- Preparation of camp materials and set up of activities and classroom
- Greet campers and their caregivers in a positive way; respond to questions and needs in a positive and supportive manner
- Lead games, crafts, animal encounters, experiments, and more!
- Assist with classroom and behavioral management
- Lead and engage in classroom discussions and hands-on activities
- Design additional camp activities that fits within the theme of camp
- Follow the established curriculum
- Supervise high school aged camp interns
- Learn about and display competency in STEM topics displayed in museum exhibits and activities
- Make safety a priority

QUALIFICATIONS AND CHARACTERISTICS

The ideal candidate will possess:

- Demonstrated interest in elementary education, STEM subjects, and/or informal education
- Comfortable interacting with children, parents and/or caregivers, and general audiences
- Experience working closely with school-aged children
- Engage with children, adults, and other staff members
- Flexibility and enthusiasm
- Attention to detail, quick and independent learner
- Excellent leadership, communication, and presentation skills
- Must be 18 years or older to apply
- Can provide own transportation
- Attend Mandatory Training May 31st- June 12th
- Commit to all 10 weeks of camp

PHYSICAL DEMANDS OF JOB

These physical demands are representative of the physical requirements necessary for an employee to successfully perform the essential functions of this job. Reasonable accommodation can be made to enable people with disabilities to perform the described essential functions:

Frequently required to:

- Speak and hear;
- Be ambulatory and/or walk on feet for up to five (5) hours at a time;
- Reach with arms and hands, including to raise arms overhead to move and lift up to thirty (30) pounds;
- Climb or balance;
- Stoop, kneel, crouch or crawl;
- Use hands and digits to manipulate, handle, and feel.

Occasionally required to:

- Perform repetitive motions;
- Use eye, hand, and foot coordination.

REQUIREMENTS

College degree in progress or completed with focus on education, museum studies, or a field of science preferred. Experience working with children required.

Successful completion of a criminal background check. Successful completion of a national background check and drug screening may also be required.

CONCLUSION

This job description is intended to convey information essential to understanding the scope of the Summer STEM Camp Educator position and it is not intended to be an exhaustive list of skills, efforts, duties, responsibilities, or working conditions associated with the position. The Children's Science Center reserves the right to revise duties as needed.