



CHILDREN'S SCIENCE CENTER SUMMER FIELD TRIP POLICIES

By paying the field trip deposit, the school agrees to the policies set forth in this agreement.

Field Trip and Group Visit Timing

The program start and end times listed on the agreement and in the field trip itinerary are firm. The school or group cannot enter the Lab until the designated start time and the event ends at the designated end time.

Maximum Student Attendance Policy

Summer field trips cannot exceed 30 students per field trip. School year field trip sizes are determined by the day of the week and maximums are provided at the time of reservation. Reserving multiple dates and/or times will allow organizations to accommodate larger groups.

Payment Policy

Field trips are \$11 per student and chaperone. Teachers are free. A deposit of \$100 or 20% of the total, whichever is greater, is required within 14 days of receipt of the agreement. Payment can be made by credit card or check payable to the Children's Science Center. The balance is due upon arrival the day of the field trip.

Full payment for the summer field trip is due two weeks prior to the field trip at the time you guarantee the number of students and chaperones.

Cancellation Policy

The deposit is non-refundable. If the field trip is postponed due to inclement weather, the Children's Science Center will provide the school with an alternate date(s) if one is available. If the school is unable to attend on an available date(s), the deposit will be refunded.

If the school cancels for any non-weather related reason within four weeks of the field trip, a cancellation fee of \$100 above the deposit amount will apply.

Photography Policy

Periodically, the Children's Science Center takes photographs/videos at the Children's Science Center Lab in order to help promote the development of our interactive science center to the community. We do not publish names or other identifying information about you or your students other than an image. If there are any concerns, please contact the Field Trip Coordinator.

Chaperone Policy

A minimum number of teachers plus chaperones are required for all field trips. For summer field trips, every 10 students requires one adult. Specifics about chaperones can be found on www.childsci.org.

Chaperones must be paid through the school in order to receive the field trip rate of \$11 per person. If chaperones pay on their own, the cost is \$13 each. Chaperones may not bring siblings on a field trip and LAB membership cannot be used for field trips.

If a parent or family member arrives at the Lab via their own transportation, he/she will not be permitted to attend the field trip unless the lead teacher provides us with permission.

Food and Drink Policy

childsci.org

11948L Fair Oaks Mall, Fairfax, VA 22033 | 703-648-3130

The Children's Science Center's mission is to inspire a love of learning science, technology, engineering, and mathematics by providing unique opportunities to explore and create.



No food or drink is allowed in the Lab. We do have water fountains available for guests. If a student requires food for medical reasons, please notify the field trip coordinator or the manager on duty and a room will be provided for this purpose.

Revised 11/20/19